

ST MICHAEL AND ALL ANGELS,
COLEHILL

Annual Report for the year ended
31 December 2017

LEGAL AND ADMINISTRATIVE INFORMATION

Reference and administrative details of the Charity, its Trustees and Advisers

Full name of the Charity	The Parochial Church Council of the Ecclesiastical Parish of St Michael and All Angels, Colehill, known as St Michael and All Angels	
Charity Registration Number	1134712	
Address of the Charity	St Michael's Church Centre, Colehill Lane, Colehill, Wimborne, Dorset. BH21 7AB	
Ex officio Trustees		
Incumbent	Revd Suzanne Pattle	Chair
Parish Priest	Revd Lorraine Mc Gregor	
Licenced Lay Ministers	Mr Malcolm Chisholm (until 29 Oct 17)	
Deanery Synod Representatives	Mrs Freda Smith (to 30 April 17) Mrs Daphne Jones (from 30 April 17) Mrs Muriel Jacobs Mrs Janice Stones	Elected as PCC Secretary 30/4/17
Elected Trustees		
Mr Alan Motson	Churchwarden and Treasurer	From 30 April 2017
Mrs Marjorie Shaw	Churchwarden	
Mr Robin Hill	Churchwarden	Until 30 April 2017
Mrs Elizabeth White	Parish Safeguarding Officer	
Mrs Joanne Clayton	Deputy Parish Safeguarding Officer	
Mr Richard Ely	Lay Vice-Chair	
Mr Robert Heaton	Health and Safety Officer	
Mrs Claire Heaton		
Mr John Spatchet		

St Michael and All Angels, Colehill

Mr John Stevenson		From 30 April 2017
Mrs Debbie Stevenson		From 30 April 2017
Mrs Caroline Jones		From 30 April 2017
Mrs Barbie Watson		From 30 April 2017
Mrs Ann Plummer	PCC Secretary	Until 30 April 2017
Mr Robert Plummer	Minutes Secretary co-opted (non-voting member)	Until 30 April 2017
Mrs Gunilla Vincent		From 30 April 2017
Mr James Westgate	Co-opted by PCC 10 May 2017	
Reporting to PCC		
Mr Nigel Butler	Assistant Treasurer	Reports to PCC through Treasurer - in occasional attendance at PCC/s invitation
Mrs Jill Beech	Electoral Roll Officer	Reports to PCC through Churchwardens (agreed by PCC 10/4/16)
Mrs Catherine Crowfoot	Parish Administrator	Employed by PCC for 10 hours a week. Reports to Vicar and Churchwardens

Structure, governance and management

The Church of St Michael and All Angels is situated in Colehill, near Wimborne Minster in Dorset. It is part of the Diocese of Salisbury.

The Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St Michael's Parochial Church Council has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church; spiritual, pastoral, prophetic, evangelistic, ecumenical and social. It also has the responsibility for the fabric of the church and for the operation of St. Michael's Church Centre.

The PCC met 7 times during the year. Other committees met at various times and, where appropriate, discussions and decisions at these committees were presented to and discussed by the PCC.

Committees

The PCC operates through a number of committees and sub groups, which meet between full meetings of the PCC. The principal committees are:

Standing Committee:

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The committee met once during the year (another scheduled meeting of the Standing Committee had to convene as a full PCC meeting).

The members of the committee are:

Rev Suzanne Pattle, Mr Robin Hill (until 30th April 2017) , Mrs Marjorie Shaw, Mr Alan Motson, (from 30 April 2017), Mrs Ann Plummer PCC Secretary (until 30 April 2016) Mrs Muriel Jacobs PCC Secretary (from 10 May 2017) Robert Plummer (until 30 April 2017) Minutes Secretary (co-opted). Mr Richard Ely, Lay Vice-Chair (from 30 April 2017)

Church Centre Management Committee:

This committee is responsible to the PCC for the day to day running of St Michael's Church Centre, for determining hiring policies and prices. Membership: Rev Suzanne Pattle, Mrs Daphne Jones, Mr Alan Motson, Mr Robin Hill, Mrs Karen Phillips (until September 2017), Mr Eric Jones, Mr John Stevenson, Mrs Catherine Crowfoot. During the course of the year this committee ceased to meet in its current form. See Fabric Committee

Fabric Committee:

The committee is responsible to the PCC for all matters relating to the fabric of the church, including action on outstanding quinquennial items. During the course of the year its remit was extended to include all matters related to the upkeep and repair of the church centre. Hall Hire policy and bookings policy and pricing to remain in the hands of the Vicar, Churchwardens and Parish Administrator, who address these matters as part of their regular monthly meetings reporting to the PCC as required.

Social and Fellowship Committee:

The committee is responsible to the PCC for fund raising and social events in general and also co-opts members of the congregation. Membership: Garth Watson, Barbie Watson, Jill Laybourne, Claire Heaton, Robert Heaton, Marjorie Shaw, Robin Hill, Gunilla Vincent.

Centre Rendezvous Management Committee:

The committee is responsible to the PCC for the overall operation of Centre Rendezvous, and in particular in ensuring that all health and safety issues and requirements are fully met. The Committee has met regularly through the year to review financial information, to plan rotas, to review progress overall and to determine prices and menus.

The members of the committee are:

Mrs Daphne Jones (until September 2017) Rev Suzanne Pattle, Mrs Marjorie Shaw, Mr Alan Motson.

Reordering Committee:

This committee was convened in May 2017 to see through the Reordering Project, receive plans from the architect, comment in detail on them and report to PCC and wider congregation. Membership: Vicar, Churchwardens, Mrs Joanne Clayton, Mr Nigel Davies, Mr John Spatchet, Mrs Caroline Jones, Mrs Muriel Jacobs, Mr James Westgate, Mr Stuart Laybourne.

REVIEW OF THE YEAR

REGULAR WORSHIP

The pattern of worship agreed with the PCC in 2015 continued with one modification:

8am HC alternating between Common Worship and BCP

9.30am First Sunday All Age Worship - a non-Eucharistic service with the aim of attracting more families into the worshipping life of the church. Those seeking baptism for their children are encouraged to attend this service.

All other Sundays: Parish Eucharist with choir anthem on some Sundays. Children remain in church for the whole of the service and participate in the liturgy, with themed activities available in the Children's Corner, supervised by the Sunday School Team.

Following a review by the Ministry Team it was recognised that All Together Communion on the 3rd Sunday had not met its original objective of attracting more families. At Festival services and special times of year a special effort is made to have a service bringing together all ages which retains some elements of All Together Communion.

Morning Prayer Tuesday to Friday: ministry team in attendance on Fridays

Last Wednesday of each month: MU Corporate Communion, open to all

During the course of 2017, St Michael's conducted 6 Weddings, 1 Thanksgiving for the Birth of a Child, 10 Baptisms 13 Funeral services (Church or Crematorium/Cemetery) and 1 interment of ashes.

FESTIVALS

Lent and Easter:

A Lent course devised by members of the Ministry Team and others in the congregation called 'Pray as You Can', an exploration of different ways into prayer, was held for 5 weeks during Lent, which was well received. Holy Week included a full programme including a Silent Eucharist on Wednesday of Holy Week, and a Maundy Thursday Celebration involving a shared meal with readings and reflections around the Last Supper in the church centre before concluding worship in Church. This was particularly well attended by members of the congregation. A film event for families was held on Good Friday, followed by the Hour at the Cross on Good Friday afternoon. Easter Day was marked by an 8am Service of Holy Communion and a 9.30 All Together Communion.

Ascension Day was celebrated with a 7.30pm Sung Eucharist

Harvest Festival was celebrated differently in 2017. This year marked a significant anniversary in the life of the church (125th Anniversary of the breaking of the sod for the construction of the church building) and the PCC agreed that Harvest Festival would

St Michael and All Angels, Colehill

be marked by a Gift Day, giving thanks for the 'harvest' of those who had the faith and vision to build a church in Colehill, An All Age Service for Harvest was held, where non-perishable foodstuffs were given as in previous years to support the Women's Refuge in Salisbury. The PCC agreed that 10% of gifts received as a result of the Gift Day would be given to The DEC Emergency Appeal for Rohingya Muslims fleeing Myanmar.

Remembrance Sunday was marked as in previous years with a short reflective Service of the Word at 10am concluding with the Act of Remembrance at the War Memorial attended by over 400 people. The uniformed organisations came into church for their Annual Peace Service, attended by around 120 young people and adults.

Advent and Christmas

The PCC decided to build on the success of the craft event for all, which was held on the First Sunday of Advent, trialled at the end of 2016, and expand it with additional stalls as well as refreshments to raise funds. Musical items were offered by Hayeswood First School, St Michael's Middle Handbells group, and Wimborne Voices, as well as our own choir. The event concluded with the lighting of the Christmas tree lights, and a festive film, which was well received. Services designed especially for young families (Christingle Service in mid-December and Crib Service on Christmas Eve) were well attended and well received once more this year. The Carol Service was also appreciated for its sensitive use of both traditional and newer elements following the broad outline of Nine Lessons. The First Communion of Christmas (Midnight Mass) was held at the newly established time of 11pm. Christmas Day was marked by services at 8am and 9.30am. Numbers attending worship over the Christmas period appeared to be slightly down on the previous year but variances can often occur due to weather conditions or when Christmas falls.

DEVELOPING A VISION:

St Michael's : 'a loving, praying, worshipping community' ; 'a community of worshipping Christians of all ages being drawn in from the wider community, basking in the sunshine of God's love' - Two Statements from Vision afternoons in 2016

Following the vision exercise conducted in 2016, identifying key areas for development, activities during 2017 will be reported on under established priorities.

A. SPIRITUAL GROWTH - WORSHIP, PRAYER AND DISCIPLESHIP

Worship

Creativity and variety in worship is appreciated by the congregation, and much has been done through the year. The All Age Worship Planning Team continues, and members of the team are using their gifts in both the planning and leading of All Age Services. There has been much creativity and at other special times during the year, such as Candlemas, Mothering Sunday, Palm Sunday, Holy Week and Easter, Pentecost, Harvest and Remembrance Sunday. Dementia-friendly services entitled 'Just as I am', continue to be held once a quarter and led ecumenically - they are cited as a positive example by Faithworks Wessex to other parishes seeking to address the spiritual needs of those

St Michael and All Angels, Colehill

living with dementia and their carers. Toddler services are now firmly established as part of our Toddler Group, Cherubs. The church continues to be well served musically both by the four part choir, and the developing All Age Worship Band. Mrs Jo Clayton agreed during the course of 2017 to take on the role of Choir Director.

2017 saw the continuation of the experimental period for the ordering of our worship at St Michael's. A faculty was granted at the end of the year for the replacement of the old and bulky Allen organ with a suitable digital organ. The PCC continued to explore different layouts of the church (north facing, and East facing in the round) under the terms of an Archdeacon's Licence. After a consultation exercise with the congregation the favoured outcome was to have a nave altar on a platform with seats set out in a horseshoe arrangement. This has given us more flexibility in using the building creatively during worship, and a number of different configurations have been tried to good effect, especially for All Age Worship and at festival times. Faculty permission was granted at the end of the year for the permanent installation of a nave altar and flexible seating using the existing chairs. The Reordering committee continues to work closely with the architect in developing the second phase of the project.

Prayer:

There has been an on-going emphasis on the prayer life of the congregation from initiatives begun in 2015. Associate Priest Lorraine Macgregor and Sharon Boyle continue to co-lead monthly sessions (daytime and evening) exploring silent prayer and lectio divina, begun in September 2016. A Lent course focussing on prayer was run in 2017.

Discipleship and Vocations

Three home bible study groups were established in autumn 2017 meeting both in the daytime and evenings, hosted and led by lay members of the congregation, which is a welcome development in deepening discipleship. Preaching and teaching regularly touch on the themes of deepening discipleship and discovering the call of God. Three members of the congregation regularly attend a taught theology course at Sarum College (Theology Quest and Questions). During the course of 2017 LLM Mac Chisholm and Associate Priest Lorraine McGregor co-led a Lay Worship Leaders' Course, and six members of the congregation were commissioned as Lay Worship Leaders (LWLs) in November 2017. They are now engaged in assisting in the leading of worship and taking an active role in certain areas. Malcolm Chisholm retired from active LLM ministry in October after 40 years of ministry. The parish is actively supporting Ordinand Sharon Boyle in her ordination training, and members of the congregation form part of a Local Learning Group convened by Sharon for the purposes of group learning connected with the modules she is studying as part of her theological training

Pastoral care is offered by the parish to the elderly and housebound through regular visiting with Home Communion, and the Lay Pastoral Assistants each have oversight of a section of the congregation to ensure that pastoral needs are noticed and met.

B. Families, Schools and Youth

The PCC recognises the weakness of the current demographic within the congregation – an issue which is not new. The development of All Age Worship has been a positive step, and the year has seen some young families attending sporadically, particularly as part of baptism preparation, but with the intention that the pattern continues post baptism. There is still work to be done here. The Church Toddler Group, Cherubs, is a valued engagement with this age group, and worship appropriate to that age group is being developed as reported above.

There is a small but dedicated team of volunteers who provide age-appropriate resources for the Children's Corner (now firmly established in the church building) and sit with any children who are attending on any given Sunday.

There are well-established relationships with the two First Schools through regular assemblies, the dedicated work of the Open the Book team led by Revd Lorraine McGregor, Associate Priest, which has expanded this year to include Beaucroft Special Community School. There are services in church at Easter and visits at other times of the year. The Vicar takes assembly once a half term in each of the First Schools as timetables allow. The schools receive publicity about family-friendly services and events throughout the year.

'Experience Church' continues to take place in October, having been extremely well received by both the First Schools (Y3 groups) and Y5 from St Michael's CE Middle School. Parents were invited at the end of the week for refreshments and the opportunity to explore the building and see what the children had been doing. The Vicar is on the governing body of St Michael's Middle School and regularly takes whole school collective worship as well as year group worship in church. At Easter Y5 pupils join with other schools in Wimborne Minster for a cross-parish initiative to explore the Easter story (Experience Easter).

Towards the end of 2017 a new Collective Worship Coordinator was appointed in school, and the Vicar actively works with her to enhance pupils' experience of collective worship. Other members of the congregation serve as Foundation Governors, or visit to support pupils with numeracy and literacy or with craft; the PCC receives regular reports about the life of the school. The prayer space established in school in 2015 continues to function, which enables each of the year groups to use the space during morning breaks. The Vicar has been supporting the school at Festival times in planning worship with school leaders, and continues to developing relationships with the art, music and drama departments to offer help and support to deepen the school's experience of worship in all its aspects. A SIAMS inspection is due in 2019 and the Vicar continues to work with the school on targeted areas for development. She is actively working to bring together those involved in the spiritual life of the school in order to share good practice and work more closely together – now that a collective worship coordinator is in place this should progress more easily.

C. COMMUNITY OUTREACH, SOCIAL AND GLOBAL CONCERNS

The PCC vision days were keen to stress that our priorities should not only be shaped by our own immediate interests but be outward-looking locally, nationally and internationally. The PCC tries to ensure that this emphasis is reflected in its away giving and fundraising initiatives.

Use of buildings as a community resource:

Church Centre

- St Michael's Church Centre continues to be a valuable resource, and is much used by the local community. On a regular basis it is the venue for the Wimborne Camera Club, Tuesday and Thursday Art groups, Dancing Classes, RelaxKids, Yoga and Pilates, Slimming World, among many hirers.
- It is also used actively by the Church itself for fund raising, other social events, meetings and learning groups.

Church

- The Church itself is used regularly by the community for activities other than worship.
- The Churchyard is maintained by members of the congregation who have a keen interest in conservation and are actively involved in the Living Churchyards Project. In 2017 St Michael's achieved another Silver Award.
- The Ferndown and Colehill Community Choir rehearse at St Michael's Church every Thursday evening.
- Wimborne Music Society put on a number of concerts in the Church throughout the year
- The PCC started steps during 2017 to register as an Ecochurch.

Centre Rendezvous

Over 40 volunteers are involved with the running of the church lunch club each Wednesday, which is seen as a key opportunity to reach out to our community. Learners from Beaucroft Community Special School regularly attend as part of their developing social skills programme and in the course of 2017 older students have come as volunteers helping to lay tables, and clear away. A cross section of ages attends, and the local PSCOs and Neighbourhood Watch attend monthly to provide community information and outreach. Local councillors attend on an ad hoc basis should anyone need to raise issues of concern.

Social and Fundraising Events

Social and other fund raising events are run regularly through the year. The Christmas Market was replaced by the Advent Craft Event and Lighting of the Christmas tree, in order to focus on outreach to the community, with some fundraising stalls added in 2017. During the year, a Plant Sale and a Bistro, were held as social/fundraising events. Knit and Natter coffee mornings are held bimonthly on Saturdays throughout the year. Several film nights/afternoons were held during the year. In August members of the congregation opened up their gardens for coffee morning fundraisers, and raising money for various local, national and international causes.

Social and Global Concerns

Our Lent focus in 2017 was the Christian Aid Emergency Appeal for South Sudan, following the direction of our Diocesan Bishop. A frugal lunch was held to raise money for this and members of the congregation were encouraged to donate money from anything that they had given up during Lent to support this cause. 10% of Gift Day receipts was given to the Rohingya Emergency Appeal, Christmas collections in 2017 supported the Children's Society, and the Sudan Medical Link

Involvement with the Wider Church

Deanery

The deanery has been involved in supporting the Sudan and this continues through the contribution of the churches. The Deanery Plan, reviewed in 2016, continues its focus on young people, ministry among men, support for the Sudan, exploring ministry in New Housing Developments, Vocation and Discipleship, Music and Worship, and the Environment and Eco-Church, with projects in various areas being supported by churches in the deanery.

Ecumenical Relationships

St. Michael's maintains good relationships with other churches locally & fully supports ecumenical gatherings such as the Christian Aid lunches, Christian Aid Week & the Women's World Day of Prayer, as well as regular Taizé services hosted by various churches in the locality. Ecumenical events are regularly publicised through the parish notices.

Worldwide Church

On-going links to the deanery of Karika in the Yambio Diocese in South Sudan continue to prove difficult for political reasons. Our Mothers' Union Branch continues to be active in supporting projects overseas. The Vicar is now a member of a Diocesan Links Committee developing links with the Roman Catholic Diocese of Evreux, Normandy.

Financial Review

The overall Statement of Financial Activities, as required by FRSSE SORP (SORP 2015) is set out below.

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations, Legacies and similar incoming resources	73,102	115	3,868	—	77,087	71,787
Activities in furtherance of the charity's objects	3,055	3,911	2,852	—	9,819	8,466
Other trading activities	5,710	—	1,225	—	6,935	8,030
Investments	99	—	—	—	99	130
Other income	4,696	30,374	300	—	35,370	24,893
Total income	86,663	34,401	8,246	—	129,311	113,308
Expenditure on:						
Costs of generating funds	1,109	—	24	—	1,134	776
Grants payable in furtherance of charity's objects	924	58	2,731	—	3,714	6,302
Activities in furtherance of the charity's objects	65,649	4,442	6,984	—	77,077	66,437
Support costs	11,628	22,076	1,784	—	35,488	26,294
Expenditure on managing-administering the charity	4,553	126	—	—	4,680	4,380
Total expenditure	83,866	26,703	11,524	—	122,095	104,191
Net income / (expenditure) resources before transfer	2,796	7,698	(3,277)	—	7,216	9,116
Transfers						
Gross transfers between funds - in	—	—	—	—	—	22,066
Gross transfers between funds - out	—	—	—	—	—	(22,066)
Other recognised gains / losses						
Gains / losses on investment assets	—	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
Net movement in funds	2,796	7,698	(3,277)	—	7,216	9,116
Reconciliation of funds						
Total funds brought forward	14,931	28,042	12,959	—	55,933	46,816
Total funds carried forward	17,727	35,740	9,681	—	63,149	55,933

Total funds at the end of the year were £63,149 (2015: £55,933)

General Fund (Unrestricted Funds)

The General Fund made a surplus in the year of £2,795 (2016: £4,730). This compared to a budgeted deficit of just under £8,000 (before fundraising) for the year. The improvement arose through

- A Gift Day (referred to above) which raised a net £5,684 after donating 10% of the total raised to the Rohingya appeal.
- a higher level of giving than budget, mainly through increased planned giving, but also through higher open plate collections. Both gave rise to an increase in the level of Gift Aid recovered.
- Higher than budgeted fees from weddings and funerals.
- A significant rise in the level of the Parish Share for the year.

Designated Funds

Designated Funds include the Church Centre Operations Fund, Centre Rendezvous Fund, General Reserve Fund, Flower Fund, Cherubs Toddler Group, and Choir Fund. Such funds may be used for any purpose at the discretion of the PCC.

Church Centre Operations Fund

This Fund deals with all income and expenditure relating to St Michael's Church Centre. Income in the year was £20,125 (2016: £18,968). The increase has arisen through the effect of a full year of price increases implemented in the previous year, together with increased bookings. The overall surplus for the year was £7,027 (2016: deficit £2,785).

During the year, we received a grant from the Big Lottery Fund to enable us to resurface that part of the car park which had not been done previously. A balance of £960 remains for further work that may be required, but if not that balance will have to be repaid.

It has been our policy to provide for replacement and maintenance costs out of the surpluses made each year. The accumulated reserves at the end of 2017 are £20,169, of which we propose to use £4,527 towards the cost of the new organ, and a further £2,882 to cover costs incurred on the Reordering Project. This means we will be carrying forward reserves of £12,761 on the Centre Operations Fund (2016: £13,142). We do not anticipate, at this stage, that any significant expenditure will arise on the Church Centre during 2018 which cannot be covered by this reserve balance.

General Reserve Fund

It has been the policy of the PCC to try to ensure that we carry sufficient reserves for meeting significant but unexpected expenditure on the General Fund. This year we have had no exceptional expenditure to warrant using any of this fund and the balance on the General Reserve Fund was £7,000 at the end of the year (2016: £7,000)

Centre Rendezvous

Centre Rendezvous is a weekly lunch time "café" which St Michael's offers to the local community to provide a meeting place and a social gathering. It does not seek to make any significant profits, but as long as costs are met, it aims to be a service to the community. The balance on this fund carried forward at the end of the year was £1,216 (2016: £1,257)

Other Funds

There are no comments to make with regard to other designated funds.

Organ Fund and Church Restoration Fund

During the year the PCC approved the purchase of a new Viscount Envoy 355 digital organ to replace the existing Allen organ, the objective being to free up space at the chancel step, below the pulpit to allow a greater freedom of the use of the space. A faculty was obtained to purchase this organ at a fixed price of £16,000 and is scheduled for installation during March 2018.

Funds

	Restricted £	Designated £	Purpose
Church Restoration Fund	3,241		This is the balance remaining on the restricted Restoration Fund and used in the past for repairs to roof and east window. This fund may be used for Church restoration and repair in general or for the future development of the Church. It may be used for the restoration of the pipe organ but is not limited to that purpose
Pipe Organ Restoration only	2,317		This represents amounts given specifically for the restoration of the pipe organ, less expenditure already incurred on that project.
Pipe Organ Restoration OR Digital Organ Replacement	5,931		This represents amounts given which may be used for the restoration of the pipe organ or for the replacement of the digital organ. It will be used to cover the purchase of the new organ.
Organ Fund General		742	This represents amounts given which have been allocated to this project by the PCC and which can be used for any purpose as the PCC may direct. The balance is after paying a deposit on the new organ of £4,800, and the balance will be used to cover the cost of the new organ.
Totals	11,489	742	

Charities Fund

All funds raised specifically for charity are maintained in a restricted fund. In addition, some donations to charities may be made through the *General Fund*.

Total donations to charities in 2017 amounted to £3,715, which represents 3.3% of our total income (2016: £6,752 - 6.3%)

The balance on the fund at the end of the year £1,075, representing amounts waiting to be paid over to charities.

Notes to the accounts

The charity's trustees (PCC) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

1. The accounts are prepared on an accrual basis for years ending on 31 December.
2. Full provision is made for all anticipated expenditure incurred but not yet spent.
3. Income is included based on the period to which it relates rather than when actually received. Full provision is made for any income that may not be received.
4. It is the policy of the PCC to retain reserves sufficient to meet:
 - Church Centre Operations - anticipated replacement of boilers, ovens, etc, and major redecoration costs for the internal and external aspects of the building.

 - General Reserve Fund - anticipated replacement of central heating boilers and associated capital work, plus any other expenditure anticipated through the quinquennial report.
5. The accounts have been reviewed by and approved by an independent examiner as required by the Charities Act. The Independent Examiners Report is included with the accounts submitted to the Charities Commission.